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Scientific/Research And Development

***SMALL BUSINESS INNOVATION RESEARCH
(SBIR) PROGRAM AND SMALL BUSINESS
TECHNOLOGY TRANSFER (STTR) PROGRAM***

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SUMMARY OF REVISIONS

This policy directive revises AFMCPD 61-1, 1 February 1995 and updates the program authority under the Air Force Research Laboratory and incorporates the latest policy memorandums from the Office of the Secretary of Defense for Acquisition.

1. The Air Force Research Laboratory (AFRL) is the office of primary responsibility for the Air Force SBIR and STTR programs under the authority of the Air Force Technology Executive Officer as designated by the policies and procedures developed jointly by SAF/AQX and SAF/AQR. The AFRL Plans and Programs Directorate (AFRL/XP) will assign the Air Force program manager for the AF SBIR and STTR programs. The AF SBIR/STTR program objectives are to stimulate technological innovation, strengthen the role of small business to meet federal Research and Development (R&D) needs, foster and encourage participation by minority and disadvantaged persons in technological innovation, and increase the commercial application of federally supported research or R&D results. This policy directive implements the SBA Policy Directive 65-01, 26 Jan 93 and the Small Business Innovation Development (SBID) Act of 1982 (PL 97-219, 22 Jul 82) as amended by PL 99-443, 6 Oct 86, and PL 102-564, 28 Oct 92. Reference: AFMCI 61-101, dated 14 July 2000.

2. The Air Force program is a phased process of soliciting proposals and awarding contracts for R&D to meet Air Force requirements. To encourage small business participation, AFRL/XP directs relevant field units to do the following:

- 2.1. Provide assistance to individual small businesses to familiarize them with Air Force acquisition procedures.
- 2.2. Maintain a streamlined SBIR/STTR process to reduce the administrative burden on small business and participating organizations.

- 2.3. Collect topic descriptions for the SBIR/STTR solicitation, receive proposals, arrange for and track proposal evaluations, and insure topics and evaluations comply with program direction. AFRL will allocate at least 50% of the total annual SBIR topics to the Program Executive Offices (PEOs) and Designated Acquisition Commanders (DACs). These PEO and DAC topics should be in direct support of their respective system and subsystem technology needs.
 - 2.4. Support all efforts to facilitate commercialization and encourage SBIR/STTR awardees to actively market their technologies.
 - 2.5. PEOs and DACs should take the necessary acquisition steps to transition the SBIR developed technologies into their systems and subsystems.
 - 2.6. Compile and submit data for the annual report to the Small Business Administration (SBA) through OSD/SADBU.
 - 2.7. Manage funds allotted by AFRL/XP.
 - 2.8. Encourage non-SBIR/STTR funds to be used for SBIR/STTR contracts.
3. Commanders of relevant Air Force field units will be required to establish local policy and procedures to implement this policy directive.

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